



PARTICIPANT INFORMATION SHEET

Study title: Institutional determinants and mechanisms of evaluation use in public sector organisations

You are being asked to take part in a research study. Before you decide, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Contact us if there is anything that is not clear or if you would like more information. Take time to decide whether you wish to take part.

What is the purpose of the study?

This questionnaire is a part of a study intending to identify determinants of evaluation use. We expect our findings to help organisations shape the evaluation process and foster the use of evaluation findings.

Why have I been invited to participate?

You are a person in a managerial position with knowledge about the use of evaluation results in the department – department director or organisation manager.

Do I have to take part?

As participation is entirely voluntary, it is up to you to decide whether to take part. Once the questionnaire has been completed, it is impossible to withdraw your answers, as the responses will be aggregated in a way that prevents the identification of individual respondents (and organisations).

What will happen to me if I take part?

If you decide to take part, you will be required to fill out a questionnaire. It takes approximately 10-15 minutes to complete the questionnaire. This study is entirely online-based and the responses will be aggregated in a way that prevents the identification of individual respondents (and organisations).

Are there any lifestyle restrictions?

No lifestyle restrictions are required/necessary for this study.

What are the possible disadvantages and risks of taking part?

There are no anticipated disadvantages or risks associated with taking part in this study.

What are the possible benefits of taking part?

Taking part in this study can offer space and time to reflect on and contribute to verifying how the public sector organisation uses evaluation, including:

- external pressure from the environment in which the organisation operates (e.g. pressure from funders, or general uncertainty about the future),
- internal propensity to evaluate related to the type of business / activity.

What if something goes wrong?

Ethics approval for this research has been obtained from the relevant Research Ethics Committee at Brunel University London and the University Ethics Committee at the University of Strathclyde. If you are harmed by taking part in this research project, there are no special compensation arrangements. If you are harmed due to someone's negligence, then you may have grounds for a legal action, but you may be responsible for the legal costs.

Queries should be directed, in the first instance, to:

- **Dr Eliza Kania**, eliza.kania@brunel.ac.uk (researcher, Brunel University London)
- **Dr Urszula Roman-Kamphaus**, urszula.roman-kamphaus@strath.ac.uk (researcher, University of Strathclyde)

Complaints should be directed in the first instance to the Chair of the Research Ethics Committee:

- **Dr Katja Sarmiento-Mirwaldt**, Katja.Sarmiento-Mirwaldt@brunel.ac.uk

Will my taking part in this study be kept confidential?

The responses will be aggregated in a way that prevents the identification of individual respondents (and organisations) or attribution of individual responses to a respondent (and organisation). Only anonymised summaries of data will be published not allowing identification of any organisation or survey participant. The collected data will be used for research purposes only.

What will happen to the results of the research study?

The results will be used in order to complete and publish in a peer reviewed academic journal.

Who is organising and funding the research?

The research is a part of the research funded by the Polish National Science Centre. More information can be found here: [Institutional determinants and mechanisms of evaluation use in public sector organisations | EUROREG - Centre for European Regional and Local Studies \(uw.edu.pl\)](#)

What are the indemnity arrangements?

Brunel University London provides appropriate insurance cover for research which has received ethical approval.

Who has reviewed the study?

College of Business, Arts and Social Sciences Ethics Committee, the University Ethics Committee at University of Strathclyde.

Research Integrity

Brunel University London is committed to compliance with the Universities UK [Research Integrity Concordat](#). You are entitled to expect the highest level of integrity from the researchers during the course of this research.

Contact for further information:

Researcher's names and details:

- **Dr Eliza Kania**, eliza.kania@brunel.ac.uk
- **Dr Urszula Roman-Kamphaus**, urszula.roman-kamphaus@strath.ac.uk

The research was approved by the College of Business, Arts and Social Sciences Ethics Committee at Brunel University and the Business School Ethics Committee of the University of Strathclyde.